

**BOLOGNAFIERE S.P.A.**

**COVID-19 ANTI-CONTAGION SAFETY PROTOCOL FOR  
EVENTS**

*extract from the general BolognaFiere Covid 19 Protocol*

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## INTRODUCTION

This document has been drawn up in compliance with the requirements governed by the protocols in force concerning prevention and protection actions in the context of the development of the health emergency related to the Covid-19 pandemic.

This regulatory protocol of measures to combat and contain the spread of the COVID 19 virus constitutes implementation of the national one, signed on 14 March 2020 by the employers' organizations and CGIL, CISL and UIL, integrated on 24 April 2020 and updated in date 06 April 2021;

Having acknowledged that the Government has established in Article 4 of the Prime Ministerial Decree 2 March 2021 that companies are required to implement the shared protocol, BolognaFiere guarantees, as far as it is concerned, the full implementation of the Protocol itself.

Compliance with national legislation on health and hygiene indications aimed at preventing the spread of the COVID-19 virus is an essential premise of this document.

In accord to:

- Decree-Law of 21 September 2021, n. 127 Urgent measures to ensure the safe performance of public and private work by extending the scope of application of the COVID-19 green certification and strengthening the screening system.
- Decree-Law of 21 September 2021, n. 127 Urgent measures to ensure the safe performance of public and private work by extending the scope of application of the COVID-19 green certification and strengthening the screening system.
- The ordinance Adoption of the "Guidelines for the resumption of economic and social activities" of May 29, 2021 (GU General Series No. 136 of 09-06-2021).
- Proceedings of the Conference of the Regions of May 28, 2021.
- The ordinance Adoption of the "AEFI regulatory protocol for limiting the spread of Covid-19 in exhibitions and trade fairs" of May 28, 2021 (GU General Series n.135 of 08-06-2021).
- Decree-Law of 22 April 2021, n. 52.
- Decree of Prime Minister - 2 March 2021

The recommendations of the World Health Organization, the Ministry of Health and the individual Regions are and will be considered a point of reference in the application of this Protocol.

The rules reserved for these events must be promptly placed to the knowledge of the organizers of the events themselves.

## TARGET

BolognaFiere must remain a safe place. To maintain this condition, everyone's behavior must comply with the provisions of this Protocol with conscious, constant and collaborative punctuality.

The target of this corporate regulatory protocol is to provide organizational and operational guidelines aimed at increasing the effectiveness of the precautionary containment measures adopted to combat the COVID-19 epidemic at trade fairs.

From a preventive perspective, this protocol therefore contains measures that follow the precautionary principle and fully implement the prescriptions of the legislator and the indications of the Health Authority.

The document therefore has the purpose of identifying and defining all the measures deemed necessary in order to allow the safe conduct of trade fairs and congress events.

The application scenarios include the exhibition activity as a whole, divided into the phases explained below:

- organizational and management activities of the exhibition center;
- phases of preparation and dismantling of exhibitions / events;
- running of the show/event: opening to visitors.

## INFORMATION NOTICES: CONTENTS AND METHODS OF COMMUNICATION

BolognaFiere informs all employees and anyone who has the right to access about the instructions given by the Authorities, posting appropriate information brochures at the entrance and in the places of greater walkability and exploiting, where possible, the digital signage tools and Reference app by appropriately adapting the regulations of the individual exhibitions / events. The implementation of the digital system also makes it possible to promptly provide information regarding the external environment (public transport, info-traffic, etc ..).

The main information concerns:

- the obligation to remain at home and to call your doctor and / or health authority:
  - in the presence of body temperature over 37.5 °C;
  - in the presence of other flu symptoms.
  - coming from areas with particular restrictions or prescriptions.
  - having had contact with people who tested positive within the terms prescribed by current legislation.
- develop the awareness of the fact of not being able to enter if the conditions referred to in the previous point exist or of not being able to continue to stay if the symptoms appear later and not have a valid Green Pass<sup>1</sup>;
- the commitment to comply with all the provisions issued by the Authorities and their Employer when accessing the Company (in particular, keep a safety distance of at least one meter and constantly observe the correct hand hygiene practices and more);
- the commitment to promptly inform their Employer of the presence of any flu symptoms during the performance of work, taking care to remain at an adequate distance from other people present. On the basis of the duties and work contexts, with particular reference to the set of measures adopted that operators must comply with (in particular on the correct use of PPE), a specific information brochure has been drawn up and disseminated.

BolognaFiere has drawn up a specific information on health and hygiene rules to be adopted at the venue of the event/event that each Organizer undertakes to respect (and to enforce) during their stay within the Exhibition Center.

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<sup>1</sup>Green Pass means:

1. The green certification COVID-19, issued pursuant to Article 9, paragraph 3, of the decree-law of 22 April 2021, n. 52, is valid for twelve months from the date of completion of the vaccination cycle.
2. The green certification COVID-19 referred to in Article 9, paragraph 3, of the decree-law no. 52 of 2021 is also issued at the same time as the administration of the first dose of vaccine and is valid from the fifteenth day following administration until the date scheduled for the completion of the vaccine cycle.
3. The green COVID-19 certification referred to in paragraph 2, letter b) of the decree-law of 22 April 2021, is valid for six months from the date of healing from Covid-19, with simultaneous termination of the prescribed isolation following SARS-CoV-2 infection, arranged in compliance with the criteria established with the circulars of the Ministry of Health.
4. The COVID-19 green certification referred to in paragraph 2, letter c) of the decree-law of 22 April 2021 issued following a rapid or molecular antigen test with a negative result for the SARS-CoV-2 virus has a validity of 48 hours from the rapid test and 72 hours from the molecular test.

## PROTOCOL FOR EMPLOYEES OF BOLOGNAFIERE AND ITS CONTRACTORS

The procedures for implementing the anti-contagion measures for the employees of BolognaFiere and its contractors will be described in the specific protocol.

In accord to the provisions of the decree-law 21 September 2021, n. 127 from October 15, 2021 and until December 31, 2021, deadline for the end of the state of emergency, in order to prevent the spread of the SARS-CoV-2 infection, to employees of BolognaFiere, the Organizers and their respective contractors and anyone who carries out a " activities of any kind (work, volunteering, training, etc.) within the corporate areas of BolognaFiere, it is compulsory to possess and exhibit, upon request, the green COVID-19 certification referred to in Article 9, paragraph 2.

BolognaFiere checks the green pass in compliance with privacy through the government application Verification C19. This control will be carried out through automatic devices that do not record any data or by specifically designated operators.

## EXIBITHORS, FITTERS AND VISITORS

Each person entering the Exhibition Center must comply with the provisions of the decree-law of 21 September 2021, n. 127, or, from 15/10/2021 to 31/12/2021, term of termination of the state of emergency, they must possess and exhibit, upon request, the green COVID-19 certification referred to in Article 9, paragraph 2.

The access of visitors and exhibitors takes place with entry, transit, exit procedures, predefined and differentiated methods, routes and timing, in order to reduce the opportunities for gathering. At the entrance, the control personnel will check the "Green Pass", in accordance with the provisions of Decree-Law no.105 of 23 July 2021, and according to the procedures provided for by the specific legislation. At each entrance to the exhibition center, body temperature is checked (limit 37.5 ° C) with a contactless type hygienic system and the correct use of the mask is checked. There is control staff trained to manage compliance with the rules.

**Entry into the exhibition center is allowed only with a surgical mask or FFP2.**

For those without it, distribution on site will be guaranteed in the manner provided for by the specific event.

To ensure compliance with the interpersonal spacing of at least 1 meter, assistance from control staff is provided in the access spaces and in all areas of greater walkability.

Each Exhibitor, in the context of his own leased exhibition space, as the subject who has the legal availability of the area and therefore the holder of the primary guarantee position towards the subjects who are inside the aforementioned space, must enforce the rules of regulation for the contrast and containment of the spread of COVID-19, as established by current legislation.

In particular, the Exhibitor must ensure that both workers and third parties who, for whatever reason, are within the perimeter of their exhibition space fully comply with the provisions on spacing and those provided for in the aforementioned protocol.

Particularly, check compliance with the use of the mask and ensure the disinfection of the hands, providing for the presence of dispensers in the immediate vicinity of access to the individual stand.

## EVENTS

### *Setting up and dismantling*

Reference is made to the general indications contained in the ordinance Adoption of the "Guidelines for the resumption of economic and social activities" of May 29, 2021 (GU General Series No. 136 of 09-06-2021) and in the ordinance Adoption of the "AEFI regulatory protocol for limiting the spread of Covid-19 in exhibitions and trade fairs" of May 28, 2021 (GU General Series n.135 of 08-06-2021).

There is also a registration on the PASS portal of all operators who will access during the setting up and dismantling phase and the daily attendance database will be kept for a period of at least 14 days.

To combat the Covid-19 epidemic, fitters are authorized to access and carry out work only at the stands where they have been accredited on the Pass portal.

Within the corporate areas of BolognaFiere, the use of at least surgical masks (approved) is mandatory and not approved masks are not allowed.

Where, due to the type of processing, the use of masks with higher filtering capacity is required (FFP2 and FFP3 models), they must be without exhalation valve.

For the access of fitters / exhibitors, the measures discussed in the previous paragraphs apply.

In order to correctly regulate access and monitor the level of crowding in the halls, further applicable measures are indicated below:

- access by fitters must be carried out by carefully following the instructions in the assembly and disassembly circulars. The guiding criteria must be:
  - topographical (pay attention to the work in adjacent stands and use different accesses identified in relation to the areas being set up; the activities, where possible, must begin with the assembly of the boundary walls with the other stands, creating in fact and right from the I initiate a physical barrier aimed at eliminating and / or further reducing interference while ensuring social distancing);
  - related to the complexity of the projects and the number of workers;
  - planned in such a way as to coordinate the activities of the fitters with the services that the manager of the exhibition center must provide: logistics, hangings, connections, testing, etc.
  - in carrying out the set-up and dismantling activities, the working methods indicated in the companys / sector protocols must be respected by the companies, promoting cooperation with the other companies present. The exchange of personnel, equipment and machinery between companies is prohibited

The coordinator of the work programs is BolognaFiere and / or the Organizer.

- It is necessary to define, in agreement with the Organizers of the Events and on the basis of the numerical feedback provided by them, the aspects highlighted below:
  - Favor as far as possible set-up structures that are easy to assemble / disassemble;
  - the width of the corridors and the structure of the exhibition meshes, preferring a unified modular mesh (when possible) that takes into due consideration the entrance and exit

modules from the exhibition stands, the access routes to the toilets and the areas of refreshment and the corridors of exodus;

- exhibitors and fitters, will have to carry out a detailed planning of the activities, in order to respect the assigned times and minimize the need for entry and exit movements of vehicles and people, which can be estimated in advance;
- modulate the seats in the conference rooms and in the common areas to favor the distancing of the public.

During the set-up and dismantling phases, the supply of external air must be guaranteed by natural ventilation through the windowed surfaces that can be opened or by controlled mechanical ventilation. In the latter case, due to the overcrowding and the residence time of the occupants and work activities, the effectiveness of the systems must be checked in order to ensure the adequacy of the external air flow according to the regulations in force. It is mandatory, if technically possible, to totally exclude the air recirculation function. In any case, the measures for natural air exchange and / or through the system must be further strengthened, and the cleaning of the recirculating air filters must be guaranteed, with the system stopped, to maintain adequate filtration/removal levels. If technically possible, the filtering capacity of the recirculation must be increased, replacing the existing filters with higher class filters, guaranteeing the maintenance of the flow rates. In relation to the external air expulsion point, make sure that plant conditions remain such as not to cause hygienic and sanitary problems as well as that no short circuit conditions are created between the expulsion points and the suction points. For more information, please refer to the technical information contained in the report of the National Institute of Health on indoor air quality.

In the toilets the air extractor must be kept in continuous operation and the cleaning and disinfection times must be displayed, which must be guaranteed with hourly continuity.

The use of lifts must be done individually. BolognaFiere guarantees periodic disinfection of the push-button panels during the working day.

### *Conduct of Event*

The access of visitors and exhibitors takes place with entry, transit and exit procedures, in fact identical to those of employees, therefore methods, routes and timing are defined in order to reduce the opportunities for contact.

With the aid of fixed signs and digital support (Digital Signage), access and exit gates for visitors are identified and appropriately marked, whose transit flows are regulated by identifying differentiated routes both on a temporal basis (considering the entry and exit times) and/or physical. The management of transit flows within the exhibition center is then conveyed and remodeled through personnel adequately trained for the purpose.

Aids are set up at the access gates where the body temperature of visitors is measured.

The current legislation, regarding the crowding of a space used for trade fairs, is now based on the flow capacity guaranteed by the system of escape routes and emergency exits; compliance with the social spacing of at least 1 m is favored with the adoption of supplementary initiatives functional to contain crowding by facilitating the management of flows.

During the set-up and dismantling phases, the supply of external air must be guaranteed by natural ventilation through the windowed surfaces that can be opened or by controlled mechanical ventilation. In the latter case, due to the overcrowding and the residence time of the occupants and work activities, the effectiveness of the systems must be checked in order to ensure the adequacy of the external air flow according to the regulations in force. It is mandatory, if technically possible, to totally exclude the air recirculation function. In any case, the measures for natural air exchange and / or through the system must

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In the toilets the air extractor must be kept in continuous operation and the cleaning and disinfection times must be displayed, which must be guaranteed with hourly continuity.

The use of lifts must be done individually. BolognaFiere guarantees periodic disinfection of the push-button panels during the working day. In light of the above, the measures specified below are evaluated with the individual Organizers.

- Spatial-temporal extension of the duration of the event, proceeding, if necessary, with an increase in both the exhibition spaces and the opening times. To prevent the arrival of visitors from coinciding with the times of greatest use of local public transport, the times may be redefined and/or extended (eg. 10.30-20.30).
- the homogeneous distribution of the presence of visitors over the entire period of the event also through the daily booking of the visit with implementation of the use of the online ticket office.
- Limit physical ticketing activity. The desks intended for registration and reception of participants are equipped with protections in plexiglass material towards the public and there are stations for the event assistants positioned according to the general indications on spacing. The delivery of any information material to the participants must take place through a window or through a "self-service" distribution point set up in an adequately organized space. In the case of on-site payments, Organizer is equipped with devices
- for payment by credit card or contactless debit card. The keypads for entering the code will be sanitized frequently and the disinfectant gel dispenser is available in the immediate vicinity.
- Visitors receive in advance precise indications on the timing of arrival in the exhibition area appropriately calibrated according to the expected time of visit, in order to avoid an excessively early or delayed arrival with the consequent creation of possible queues. Such indications may also be provided in real time through the implementation of the services offered by the neighborhood App.
- The poles of attraction (leading companies, collateral events, conferences etc.), distributed throughout the area occupied by the event, must be appropriately designed with the aim of encouraging turnout and avoiding concentrations.
- Eliminate possible queues at the refreshment points through electronic payment systems and renewed/fast distribution of products. Increase the opening of the refreshment points in compliance with the social distancing required and in compliance with the measures introduced for the consumption of meals. Encourage the practice of takeaways (especially for exhibitors/fitters) with the delivery of the meal directly to one's stand.
- The provision of food and drinks during the event will be regulated in accordance with the specific rules issued for the purpose and the relevant sector / company protocols as well as the ordinance Adoption of the "Guidelines for the resumption of economic and social activities" of May 29, 2021 (GU General Series No. 136 of 09-06-2021) and the ordinance Adoption of the "AEFI regulatory protocol for limiting the spread of Covid-19 in exhibitions and trade fairs" of May 28, 2021 (GU General Series n.135 of 08-06-2021).
- for the conference rooms the seats will be positioned in such a way as to guarantee the social distancing of 1 meter. The conference rooms will be cleaned and sanitized with a frequency determined by their use. The speakers' table and microphones will be sanitized at each change of speakers.



## CLEANING, DISINFECTION AND SANITIZATION

For the cleaning and disinfection of common areas, reference is made to the circular of the Ministry of Health no. 17644 of 22 May 2020.

### Cleaning

BolognaFiere pays particular attention to the cleaning of common areas and installations (doors, handrails, windows, etc.) where the frequency or the possibility of contact is higher. It is necessary that everyone follow the rules of health and hygiene behaviour to help maintain the maximum cleanliness and healthiness of these locals.

For the products to be used in cleaning and disinfection activities, please refer to the specific indications of the Covid-19 Reports of the Istituto Superiore di Sanità (with particular reference to the ISS COVID-19 reports no. 19/2020 and 25/2020).

### Disinfection

BolognaFiere provides the stand sanitation service which will be carried out in accordance with the procedures set out in the circular of the Ministry of Health no. 17644 of 22 May 2020.

BolognaFiere ensures that sanitation will be carried out, in any case, in compliance with the periodicity provided for by the regulations.

BolognaFiere provides that the sanitization is carried out first in the manner provided for in the aforementioned circular.

## EXHIBITION AREA

Reference is made to the ordinance Adoption of the "Guidelines for the resumption of economic and social activities" of May 29, 2021 (GU General Series No. 136 of 09-06-2021) and to the ordinance Adoption of the "AEFI regulatory protocol for limiting the spread of Covid-19 in exhibitions and trade fairs" of May 28, 2021 (GU General Series n.135 of 08-06-2021).

During the setting up and dismantling phases of the exhibition stands, BolognaFiere, the Organizer, the Exhibitors and the Fitters ensure the cleaning and disinfection respectively for their own areas, the common areas and the areas in use for the exhibition stands.

The Organizer ensures daily cleaning and periodic sanitization of the stands and common areas.

People entering the stands must take all hygienic precautions: in particular, they ensure frequent and thorough hand washing, even during the execution of the work. For this purpose, the Organizer provides suitable disinfectant means for the hands.

Bologna Fiere guarantees the possibility of using the toilets numerically commensurate with the number of people involved in the setting up and dismantling phases of the exhibition stands. The toilets must be equipped with neutral detergents, disposable wipes with the exception of electric air dryers. Suitable baskets must be placed to be used also for the disposal of safety devices (masks, gloves) according to the indications contained in the Reports of the ISS COVID-19. The cleaning and disinfection of the toilets must take place frequently.

The Organizer of the event guarantees, in coordination with BolognaFiere, both the daily cleaning and the sanitation of the premises, environments, fixed workstations and common and leisure areas; in particular: before the start of each event, the cleaning and sanitization of the exhibition hall pavilions used by the event and the ancillary rooms is guaranteed;

the Organizer guarantees the installation of disinfectant gel dispensers for hand cleaning at entrances, passageways, bathrooms and refreshment points.

If the presence of a person manifesting the symptoms of COVID-19 is ascertained within the neighborhoods, the spaces are cleaned and sanitized in compliance with the provisions of circular no. 5443 of 22 February 2020 of the Ministry of Health as well as their ventilation.

The preparation of the fair event must take place in accordance with the provisions of the law relating to the prohibition of gathering, the obligation of ventilation and continuous cleaning according to the indications of the current legislation.

The Organizer guarantees the installation of dispensers with disinfectant liquid for hand disinfection at entrances, passageways, bathrooms, refreshment points. The toilets must be equipped with neutral detergents, disposable wipes with the exception of electric air dryers and suitable baskets to be used also for the disposal of safety devices (masks, gloves) according to the indications contained in the ISS COVID-19 Report.

For the exhibition areas and areas with higher pedestrian passage, teams will be provided for the frequent cleaning of the surfaces with the highest contact such as handles, handrails, push-button panels, etc.

### **Products used and method of application**

Cleaning must include the use of disinfectant products suitable for different types of environments and surfaces. The application can be done manually or with the aid of sweeping motorbikes and / or nebulizers.

### *Exhibition area*

Reference is made to the general indications contained in paragraph II "Measures relating to access to the district or the congress building" of the ordinance of 29 May 2021 Adoption of the "Guidelines for the resumption of economic and social activities". (21A03457) (GU General Series No. 136 of 09-06-2021) and in the ordinance of 28 May 2021 Adoption of the "AEFI regulatory protocol for limiting the spread of Covid-19 in exhibitions and trade fairs". (21A03452) (GU General Series n.135 of 08-06-2021).

All the general health and hygiene rules already mentioned are applied in the exhibition spaces, such as social distancing and the use of PPE, both for the staff of the exhibiting companies and for visitors.

Corridors of adequate size are foreseen in the design of the spaces to favor social distancing.

Each Exhibitor, in the context of his own leased exhibition space, as the subject who has the legal availability of the area and therefore the holder of the primary guarantee position towards the subjects who are inside the aforementioned space, must enforce the rules of regulation to combat and contain the spread of COVID-19.

In particular, the Exhibitor must ensure that both workers and third parties who, for whatever reason, are within the perimeter of their exhibition space fully comply with the provisions on spacing and, in general, with the aforementioned protocol.

Commercial, promotional materials and gadgets will be distributed through the use of special containers and displays in "self-service" mode.

The exhibition area must always be manned by control personnel.

## CONGRESS EVENTS

Each person entering the Exhibition Center must comply with the provisions of the decree-law of 21 September 2021, n. 127, or, from 15/10/2021 to 31/12/2021, term of termination of the state of emergency, they must possess and exhibit, upon request, the green COVID-19 certification referred to in Article 9, paragraph 2.

The certification must be valid.

### *Setting up and dismantling*

As regards the *Setting up and dismantling* of congress events, the same considerations as in *further* paragraph.

### *Conduct of Congress Event*

Net of the indications already reported in this protocol, further operational measures are reported below for the areas considered most sensitive in terms of possible crowding.

### *Secretariat and reception area*

Automated IT procedures have been introduced for event registration, such as printing systems for personal access badges with QR codes in order to automate checks and limit the possibility of queuing.

The desks intended for the registration and reception of participants are equipped with protections in transparent material to the public and desks have been set up for the event assistants positioned according to the general indications on spacing.

The delivery of any information material to the participants takes place through a window or space under transparent protection or through a “self-service” distribution point set up in an adequately organized space.

In the case of on-site payments, Organizer is equipped with devices for payment by credit card or contactless debit card. The keyboards for entering the code will be sanitized frequently and the disinfectant gel dispenser is available in the immediate vicinity.

The user must disinfect their hands before and after use, using a disinfectant made available by the Organizer in suitable dispensers.

Signs will be set up on the floor to identify the positions of those who are waiting in line to guarantee physical distance between people.

Dispensers containing hand sanitizer gel will be available.

### *Exhibition area*

Please refer to the above information.

### *Catering Area*

The administration of food and drinks during the event is regulated in accordance with the specific rules issued for the purpose. The catering areas must always be manned by control personnel.

The administration of food and drinks during the event will be regulated in accordance with the specific rules issued for the purpose and the reference sector / company protocols as well as the Decree of the President of the Council of the ordinance Adoption of the "Guidelines for the resumption of economic and social activities" of May 29, 2021 (GU General Series No. 136 of 09-06-2021) and of the ordinance Adoption of the "AEFI regulatory protocol for limiting the spread of Covid-19 in exhibitions and trade fairs" of May 28, 2021 (GU General Series n.135 of 08-06-2021).

### *Conference Area*

For the conference rooms, please refer to the contents of the ordinance Adoption of the "Guidelines for the resumption of economic and social activities" of May 29, 2021 (GU General Series No. 136 of 09-06-2021) and of the ordinance Adoption of the "AEFI regulatory protocol for limiting the spread of Covid-19 in exhibitions and trade fairs" of May 28, 2021 (GU General Series n.135 of 08-06-2021).

## **PERSONAL HYGENIC PRECAUTIONS**

It is mandatory for those who access the exhibition center for various reasons to take all necessary hygiene precautions, in particular frequent cleaning and sanitizing of the hands.

Disinfectant gel dispensers are made available and supplied daily, appropriately distributed in the exhibition areas.

The location of the same is adequately communicated to users with the use of suitable signage.

## **TREATMENT OF A SYMPTOMATIC PERSON**

Supervision for access to the Exhibition Center is essential. Where, during the period of presence in the company, flu symptoms arise, the company arranges immediate and coordinated interventions, based on the indications of the Health Authority.

In the event that a person present at the Exhibition Center develops fever and symptoms of respiratory infection, he must immediately report this to the personnel office (in the case of an employee), to his/her company contact person (in the case of third-party personnel) or to the staff in charge in the case of a visitor/conference participant.

For the stages of the event (including preparation and demobilization), a specific action plan and a health plan are drawn up that contains the indications relating to the management of symptomatic people:

- medical and paramedical teams dedicated to health surveillance and the implementation of first aid in the event of suspicious cases;
- specific health protocol for the management of Covid19 emergencies;

## MEDICAL DEVICE

The Manager of the Exhibition Center guarantees and ensures the constant presence of an active medical unit and of at least n. 1 ambulance, during all phases of the exhibition/event (including set-up and demobilization), with the presence of a doctor and nurses equipped with the appropriate "Covid-19" PPE and the necessary equipment and spaces.

In case of events with a high influx of visitors, the constant presence of at least n. 1 ambulance

## DOCUMENTAL REFERENCES

National legislation and recommendations on the Covid 19 pandemic emergency.

Provisions of the individual Regions and Autonomous Provinces in the field of hygienic-sanitary indications aimed at preventing the spread of the Covid virus19.

Recommendations of the World Health Organization with respect to the Covid 19 emergency.

## ANNEXES

**Annex n. 1** – Information-rules of conduct for access and stay inside the exhibition center during the exhibition.

**Annex n. 2** – Information-rules of conduct for access and stay inside the exhibition center during the set-up and dismantling period.

**Annex n. 3** – Bolognafiore Reopens In Safety Tools, support and activities for the restart

**Annex n. 4** – Faq

## **INFORMATION-RULES OF CONDUCT FOR ACCESS AND STAY INSIDE THE EXHIBITION CENTER DURING THE EXHIBITION**



Due to the Covid-19 health emergency, the access procedures, technical provisions, stand assembly and dismantling activities and exhibition organisation in general may be subject to changes and/or amendments as new regulations come into effect.

### **HEALTH AND SAFETY MEASURES TO PREVENT THE SPREAD OF THE CORONAVIRUS (COVID-19)**

Access to the exhibition center takes place with entry, transit, exit procedures, predefined and differentiated methods, routes and timing, in order to reduce the opportunities for gathering. Inside the exhibition center, images containing all the information to prevent contagion from Covid-19 are posted.

Access to exhibitions, conferences and congresses, during the periods of opening to the public, is allowed only to subjects with one of the COVID-19 green certifications, referred to the decree-law of 23 July 2021, n. 105.

**Each person entering the Exhibition Center must comply with the provisions of the decree-law of 21 September 2021, n. 127, or, from 15/10/2021 to 31/12/2021, term of termination of the state of emergency, they must possess and exhibit, upon request, the green COVID-19 certification referred to in Article 9, paragraph 2.**

It is forbidden to enter or remain in BolognaFiere S.p.A. to all those who have symptoms of Covid-19 including body temperature above 37.5 ° C.

When accessing the BolognaFiere S.p.A. premises, it is compulsory to comply with all the regulations established by the relevant authorities and the Company.

When accessing the BolognaFiere S.p.A. premises, it is compulsory, even when completing work tasks, to maintain a safe distance from others of at least 1 metre (social distancing), wearing a surgical or ffp2 mask is obligatory, and hands and tools must be disinfected more frequently.

To ensure compliance with the interpersonal distance of at least 1 meter, assistance from the control staff of BolognaFiere is provided in the access areas and in all areas of higher pedestrian traffic. Inside the stands, this control must be realized by the exhibitor's staff.

When accessing the BolognaFiere S.p.A. it is mandatory to comply with the hygiene rules issued by the competent Authorities with regard in particular to hand washing and what to do if you have to sneeze or cough (wash your hands often and always after blowing your nose and before and after eating/drinking, using the WC, and having touched your mask or face; Then wash your hands with soap and water or using an alcohol-based solution).

Suppliers and their personnel must abide by the health and safety regulations issued by the relevant authorities.

BolognaFiere S.p.A guarantees the cleaning and sanitation of common areas and toilets according to the indications of the Ministry of Health.

BolognaFiere S.p.A guarantees adequate ventilation with continuous air exchange without recirculation.

It is mandatory to report any flu symptoms immediately to BolognaFiere while staying inside the exhibition center.

Adequate premises are guaranteed for the medical center present in the exhibition center, during all phases of the event, with the presence of a doctor and nurses equipped with the appropriate "Covid-19" PPE and the necessary equipment and spaces. Furthermore, at least 1 ambulance is guaranteed.

All bars and restaurants respect the distancing rules and provide digital payments.

The purchase of tickets online is encouraged to avoid gatherings at the ticket offices and to monitor access flows.

Exhibitors will ensure, within their stand, the correct application of the measures described above.

By entering the exhibition centre premises, you certify, by tacit consent, that you have read and understood the contents of this document, that you accept the regulations therein contained and that you agree to comply with said regulations.

### **USEFUL NUMBERS**

**Tel. 112 o 118** public first aid number;

**Tel. 1500** national number for covid- 19 emergency;

**Tel. 051 28 2275** BolognaFiere First Aid number;

**Tel. 051 28 2265** BolognaFiere fire-fighting service

## **INFORMATION-RULES OF CONDUCT FOR ACCESS AND STAY INSIDE THE EXHIBITION CENTER DURING THE SET-UP AND DISMANTLING PERIOD**

### **HEALTH AND SAFETY MEASURES TO PREVENT THE SPREAD OF THE CORONAVIRUS (COVID-19)**



**Due to the Covid-19 health emergency, the access procedures, technical provisions, stand assembly and dismantling activities and exhibition organisation in general may be subject to changes and/or amendments as new regulations come into effect.**

Access to the exhibition center takes place with entry, transit, exit procedures, predefined and differentiated methods, routes and timing, in order to reduce the opportunities for gathering. Inside the exhibition center, images containing all the information to prevent contagion from Covid-19 are posted.

Access to exhibitions, conferences and congresses, during the periods of opening to the public, is allowed only to subjects with one of the COVID-19 green certifications, referred to the decree-law of 23 July 2021, n. 105

**Each person entering the Exhibition Center must comply with the provisions of the decree-law of 21 September 2021, n. 127, or, from 15/10/2021 to 31/12/2021, term of termination of the state of emergency, they must possess and exhibit, upon request, the green COVID-19 certification referred to in Article 9, paragraph 2.**

It is forbidden to enter or remain in BolognaFiere S.p.A. to all those who have symptoms of Covid-19 including body temperature above 37.5 ° C.

When accessing the BolognaFiere S.p.A. premises, it is compulsory to comply with all the regulations established by the relevant authorities and the Company.

When accessing the BolognaFiere S.p.A. premises, it is compulsory, even when completing work tasks, to maintain a safe distance from others of at least 1 meter (social distancing), wearing a surgical or ffp2 mask is obligatory, and hands and tools must be disinfected more frequently.

To ensure compliance with the interpersonal distance of at least 1 meter, assistance from the control staff of BolognaFiere is provided in the access areas and in all areas of higher pedestrian traffic. Inside the stands, this control must be realized by the exhibitor's staff.

When accessing the BolognaFiere S.p.A. it is mandatory to comply with the hygiene rules issued by the competent Authorities with regard in particular to hand washing and what to do if you have to sneeze or cough (wash your hands often and always after blowing your nose and before and after eating/drinking, using the WC, and having touched your mask or face; Then wash your hands with soap and water or using an alcohol-based solution).

Suppliers and their personnel must abide by the health and safety regulations issued by the relevant authorities.

BolognaFiere S.p.A guarantees the cleaning and sanitation of common areas and toilets according to the indications of the Ministry of Health.

BolognaFiere S.p.A guarantees adequate ventilation with continuous air exchange without recirculation.

The workers of suppliers are required to immediately notify their employer if they develop flu-like symptoms while working at the company premises of BolognaFiere.



Suppliers are required to inform BolognaFiere if workers test positive for COVID-19 to cooperate with the health authorities, providing information that may help identify anyone they have been in close contact with.

It is strictly forbidden to go to the areas where you are not authorized and movements within the BolognaFiere company perimeter must be limited.

The working methods indicated in the sector protocols must be respected by the companies in carrying out the set-up and dismantling activities. The exchange of personnel, equipment and machinery between companies is prohibited.

Adequate premises are guaranteed for the medical center present in the exhibition center, during all phases of the event, with the presence of a doctor and nurses equipped with the appropriate "Covid-19" PPE and the necessary equipment and spaces.

All bars and restaurants respect the distancing rules and provide digital payments.

By entering the exhibition centre premises, you certify, by tacit consent, that you have read and understood the contents of this document, that you accept the regulations therein contained and that you agree to comply with said regulations.

BolognaFiere ensures that all those who work in any capacity within the exhibition center fully respect the content of this information, reserving the right to exclude or interrupt the activity in the event of non-compliance with company or agreed procedures.

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